



Appeal against Admissions Decision – INYEAR TRANSFER

PART 1 TO BE COMPLETED BY PARENT *see notes attached*

Child's first name(s)

Surname Male / Female (*please circle*)

Address

Date of birth/...../..... Contact Tel No

Parent email address

Primary school attended.....

Name of school allocated by Hackney Learning Trust or Local Authority

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I wish to appeal against the decision NOT to offer my child a place at THE CITY ACADEMY, HACKNEY for the following reasons:

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(Please continue on a separate sheet if necessary)

<p>I cannot attend a hearing on the following date(s).....</p> <p>Is an interpreter needed? Yes / No</p>
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If yes, can you bring a friend/relation with you? Yes / No

If you would like the Clerk to organise an interpreter for you, which language

Signature of parent/carer..... Date.....

Name of parent/carer

NOTES FOR PARENTS: APPEAL AGAINST ADMISSION DECISION –INYEAR TRANSFER

If your child has been refused a place at the school of your choice, or you are unhappy with the school allocated to your child, you have the right of appeal against the decision to the Independent Appeals Panel in accordance with the School Admission Appeals Code. You may appeal to an Independent Appeal Panel, whose members will include people who have an experience in education, and are acquainted with education conditions in Hackney.

After completion, please send the form to:

**The City Academy, Hackney
Homerton Row
London
E9 6EA**

admin@thecityacademy.org

All appeals should be returned to the academy at the above address.

In the case of The City Academy, Hackney, the academy will administer all appeal arrangements. You must appeal within the period notified to you in the decisions letter. All appeals should be returned direct to The City Academy, Hackney. Any additional documentation to support your appeal should be forwarded to the academy by at least 5 days before the hearing.

Appeal Decisions

The decisions of The Independent Appeals Panel are binding upon the admission authority – The City Academy, Hackney.

In coming to their decisions, appeal panels have to take into account: I.

The wishes of the parent/carer

II. The arrangements for admissions published by the Governors, including the number of children to be admitted, the criteria for admissions and the arrangements for admitting students in the event of there being more applicants than places (oversubscription criteria).

If you have any professional documentation such as letters from doctors/consultants/social workers to support your reasons for choosing The City Academy, Hackney, you should include these with the form or send them prior to the appeal hearing.